

郵送用

記入例

【在 学 生 用】 証 明 書 交 付 願

Header form containing university name (関西女子短期大学), affiliation (関西福祉科学大学), faculty (大学院), and application date (2019年4月1日).

◆ 交付を希望する証明書の枚数欄に必要部数を記入してください。

Table for 'University/Graduate School' with columns for certificate type, fee, and quantity. Includes categories like 'In-study certificates', 'Qualification certificates', and 'Certificates related to academic ability'.

Table for 'Junior College' with columns for certificate type, fee, and quantity. Includes categories like 'In-study certificates', 'Qualification certificates', and 'Social Welfare certificates'.

Table for 'Other' with columns for fee and quantity. Includes a note about consulting at the window.

Postage and fee calculation section. Includes fields for postal code (582-0026), address (大阪府柏原市旭ヶ丘3-11-1), phone number (072-977-9552), and fee breakdown (600 + 84 = 684).

● 証明書交付手続きに必要なもの（下記内容物が同封されているかご確認の上、印をしてご送付下さい。）

Checklist table for required documents: 1. Certificate delivery request, 2. Certificate issuance fee, 3. Return postage fee, 4. Copy of personal documents.

* 以下教務部使用欄

証明書発行No.

Table with columns for certificate number (1-8) for administrative use.

Table with columns for payment details: 入金No., 切手内訳, 発送日, 作成者, 受付日, and 身分証明 (including checkboxes for student ID, transport certificate, health insurance, etc.).